

INDIAN KAYAKING & CANOEING ASSOCIATION

REQUEST FOR PROPOSAL (RFP) AGAINST OPEN TENDER ENQUIRY IN TWO BID SYSTEM

INVITATION OF BIDS FOR SUPPLY OF Water Sports Equipments (Consumable and Non- Consumables) F.Y. 2021-22

Request for proposal (RFP) No. IKCA/TENDER/Equipment/2021 dt. 06.12.2021

- 1. Sealed quotations in two bids, Technical and commercial are invited by the INDIAN KAYAKING & CANOEING ASSOCIATION for supply of Water Sports Equipments (Consumable and Non-Consumables) for F.Y. 2021-22 at an estimated cost of Rs. 1.26Cr. (Rupees One Crore Twenty Six Lakhs Only).
- 2. Please super scribe the above mentioned Title, RFP Number and date of opening of this bids on the sealed cover to avoid the Bid being declared invalid.
- 3. Queries to be addressed to :-

INDIAN KAYAKING & CANOEING ASSOCIATION Registered Office: 7A/42 W.E.A. 2nd Floor, Western Chamber, Channa Market, Karol Bagh, New Delhi – 110005

4. The address and contact numbers for sending physical documents or seeking clarifications regarding this RFP are given below : -

INDIAN KAYAKING & CANOEING ASSOCIATION B-282, In front of Lake, Shahpura, Bhopal Madhya Pradesh - 462016

- (a) Postal address for sending the Bids: Same as clause no. 4
- (b) Name/designation of the contact personnel: Ms. Bhawana
- (c) Telephone Numbers of the contact personnel: 7982515082
- (d) e-mail ids of contact personnel : ikcasports1@gmail.com
- 4. This RFP is divided into five Parts as follows:
 - (a) Part I Contains General Information and Instructions for the Bidders about the RFP such as the time, place of submission and opening of tenders, Validity period of tenders, etc.
 - (b) Part II Contains essential details of the items required, such as the Schedule of Requirements (SOR), Technical Specifications, Delivery Period, Mode of Delivery and Consignee details.

- (c) Part III Contains Standard Conditions of RFP, which will form part of the Contract with the successful Bidder.
- (d) Part IV Contains Special Conditions applicable to this RFP and which will also form part of the contract with the successful Bidder.
- (e) Part V Contains Evaluation Criteria and Format for Price Bids.
- 5. This RFP is being issued with no financial commitment and the Buyer reserves the right to change or vary any part thereof at any stage. Buyer also reserves the right to withdraw the RFP, should it become necessary at any stage.

PARTI- GENERAL INFORMATION

1. <u>Critical Dates.</u> The critical dates with respect to the Tender.

CRITICALL DATE SHEET					
S. No	Item	Date	Time		
(a)	Published Date	6th Dec. 2021	10:00am		
(b)	Bid Document Download	7th Dec. 2021	10:00am		
(c)	Bid Submission End	28 th Dec. 2021	04:00pm		
(d)	Bid Opening Date	29 th Dec. 2021	12:00pm		

The tender documents can be downloaded from the website: http://www.ikca.in/ and http://sportsauthorityofindia.nic.in

2. SCHEDULE / MANNER OF DEPOSITING AND OPENING OF THE BIDS:- The sealed Bids (both Technical and Commercial) should be either dropped in the Tender Box marked 'Tender Box' or sent by registered post at the address given above so as to reach by 28th Dec, 2021 @ 04:00 pm. Late tenders will not be considered. No responsibility will be taken for postal delay or non – delivery/non receipt of bid documents. Bids sent by FAX or e-mail will not be considered. The bids will be opened in the office of IKCA as mentioned above address. The bidders may depute their representative, duly authorized in writing, to attend the opening of the Bids on the due date and time.

3. PRE - QUALIFICATION CRITERIA:-

- a. ICF and IKCA approved compliant construction and manufacturer/bidder
- b. Company should not blacklist or debarred by any Govt. Or autonomous bodies.
- c. Company should have supplied similar item in the last 3 financial years to any government department and supported documents to be submitted as evidence for each year.
- d. Bidder should have OEM Authorization, if quoting on behalf of Manufacturer
- e. Bidder should have minimum Average Annual Turnover of Rs. 2 Cr. during each of the last 3 years. Balance Sheet OR a copy of turnover statement duly certified by CA must be enclosed with the tender document.

4. TWO BID SYSTEM:-

The bids will be submitted as per following in Two Bid System:-

(a) TECHNICAL BID:-

The original of following documents shall be submitted physically in the sealed tender box prior to bid submission closing date.

- (i) Earnest Money Deposit/Bid Security: Declaration Certificate is required as per MOF Govt. of India OM No. F.9/4/2020-PPD dated 12th Nov, 2020 as Annexure - C). Declaration Certificate is attached as per Annexure - D.
- (ii) <u>DD of Tender fee if applicable</u>. The crossed demand draft of Rs. 10,000/-(Rupees Ten Thousand only) should be in favour of "Indian Kayaking and Canoeing Association" payable at New Delhi.
- (iii) Tender Conditions Acceptance Letter (Annexure G)
- (iv) Clause by clause compliance of technical specifications as per format of RFP Part II
- (v) PAN No, GST/Regn.
- (vi) Non Black Listing Declaration. Company should not be blacklisted or debarred by any Govt. or Autonomous bodies. If the same is found out at a later date also, the quotation will be rejected technically.
- (vii) ICF & IKCA Certificate
- (viii) Manufacturer's Authorization Letter as per Annexure H
- ix) Past Performance Statement along with copy of Supply Order for similar items for each of the last 3 years as per Annexure I
- (x) Balance Sheet OR a copy of turnover statement duly certified by CA must be enclosed with the tender document.
- (xi) AFFIDAVIT/UNDERTAKING as per Annexure J

5. PRICE BID :-

Commercial bid packet will be submitted in separate envelope as per price bid FORMAT (Appendix – I) in RFP.

6. FORWARDING OF BIDS:-

Bids should be forwarded by Bidders under their original memo/letter pad inter alia furnishing details like, TIN Number, GST Registration number & Bank details and complete postal & e-mail address of their office.

7. REJECTION OF BIDS:-

Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection. Conditional Bids will not be accepted.

8. UNWILLINGNESS TO QUOTE:-

Bidders unwilling to quote should ensure that intimation to this effect reaches before the due date and time of opening of the Bid, failing which the defaulting Bidder may be delisted for the given range of items as mentioned in this RFP.

9. VALIDITY OF BIDS:-

The Bids should remain valid **60 days** from the date of opening of tenders from the last date of submission of the Bids.

10. EARNESTMONEYDEPOSIT:-

Bid Security / Earnest Money Deposit (EMD) has been replaced with Bid Securing Declaration is exempted as per Ministry of Finance, Department of Expenditure O.M. dated 12th November 2020. However, all bidders are required to enclose with the technical bid, a duly signed and sealed copy of Bid Securing declaration as per Annexure – D.

(Signature of the

tenderer) Name Capacity in which signed

PART II – ESSTENTIAL DETAILS OF ITEMS / SERVICES REQUIRED

1. <u>ScheduleofRequirements</u>. <u>Listofitems/servicesrequiredisasfollows:-</u>

Ser No	Name/Type of item/Services/ Description of store	Qty Reqd
(a)	As per Annexure A and B	-

2. <u>TECHNICALDETAILS</u>

The information in the technical bid should be complete in itself to facilitate full technical scrutiny. The vendor must volunteer all information required for this purpose. The IKCA Reserve the right to seek necessary clarifications on the technical bids, It must be borne in mind that no change to commercial bid, arising out of clarifications on technical bid, is permitted. A copy of brochure should be forwarded alongwith technical bids.

TWO-BIDSYSTEM – In respect of Two-bid system, Bidders are required to furnish clause by clause compliance of specifications bringing out clearly the deviations from specification, if any. The Bidders are advised to submit the compliance statement in the following format along with Technical Bid:"

Para of	Specification of item	Compliance to	In case of non-
RFP	offered	RFP	compliance, deviation
specifications item -		specification –	from RFP to be
wise		whether	specified in
		Yes / No	unambiguous terms

4. **DELIVERYPERIOD:-**

Delivery within 90 days from the date of supply order.

Please note that the Supply Order can be cancelled unilaterally by the Buyer in case items are not received within the contracted period. Extension of contracted period will be at the sole discretion of the Buyer, with or without applicability of LD clause.

5. Consignee Details:-

SAI Bhopal/Lower Lake Bhopal – Annexure – A (Canoe Sprint)

SAI Bhopal/Maheshwar, Indore – Annexure – B (Canoe Slalom)

(Signature of the tenderer)
Name

Capacity in which signed

PART III - STANDARD CONDITIONS OF RFP

The Bidder is required to give confirmation of their acceptance of the Standard Conditions of the Request for Proposal mentioned below which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Seller in the Contract) as selected by the Buyer. Failure to do so may result in rejection of the Bid submitted by the Bidder.

- 1. <u>Law.</u> The Contract shall be considered and made in accordance with the laws of the Republic of India. The contract shall be governed by and interpreted in accordance with the laws of the Republic of India.
- 2. **Effective Date of the Contract**. The contract shall come into effect on the date of signatures of both the parties on the contract (Effective Date) and shall remain valid until the completion of the obligations of the parties under the contract. The deliveries and supplies and performance of the services shall commence from the effective date of the contract.
- 3. <u>Arbitration</u>. All disputes or differences arising out of or in connection with the Contract shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the Contract or relating to construction or performance, which cannot be settled amicably, may be resolved through arbitration.
- Penalty for use of Undue influence. The Seller undertakes that he has not given, offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of the Buyer or otherwise in procuring the Contracts or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of the present Contract or any other Contract with the Government of India for showing or forbearing to show favour or disfavour to any person in relation to the present Contract or any other Contract with the Government of India. Any breach of the aforesaid undertaking by the Seller or any one employed by him or acting on his behalf (whether with or without the knowledge of the Seller) or the commission of any offers by the Seller or anyone employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1986 or any other Act enacted for the prevention of corruption shall entitle the Buyer to cancel the contract and all or any other contracts with the Seller and recover from the Seller the amount of any loss arising from such cancellation. A decision of the Buyer or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the Seller. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the Seller towards any officer/employee of the Buyer or to any other person in a position to influence any officer/employee of the Buyer for showing any favour in relation to this or any other contract, shall render the Seller to such liability/ penalty as the Buyer may deem proper, including but not limited to termination of the contract, imposition of penal damages, forfeiture of the Bank Guarantee and refund of the amounts paid by the Buyer.
- 7. **Non-Disclosure of Contract Documents.** Except with the written consent of the Buyer/Seller, other party shall not disclose the contract or any provision, specification, plan, design, pattern, sample or information thereof to any third party.
- 8. <u>Liquidated Damages.</u> In the event of the Seller's failure to submit the Bonds, Guarantees and Documents, supply the Items and conduct trials, installation of equipment, training, etc as specified in this contract, the Buyer may, at his discretion, withhold any payment until the completion of the contract. The BUYER may also deduct from the SELLER as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/undelivered stores/services mentioned above for every week of delay or part of a week, subject to the maximum value of the Liquidated Damages being not higher than 10% of the value of delayed stores.

- 9. **Termination of Contract**. The Buyer shall have the right to terminate this Contract in part or in full in any of the following cases:-
 - (a) The delivery of the material is delayed for causes not attributable to Force Majeure for more than (06 month) after the scheduled date of delivery.
 - (b) The Seller is declared bankrupt or becomes insolvent.
 - (c) The delivery of material is delayed due to causes of Force Majeure by more than (06 month) provided Force Majeure clause is included in contract.
 - (d) The Buyer has noticed that the Seller has utilised the services of any Indian/Foreign agent in getting this contract and paid any commission to such individual/company etc.
 - (e) As per decision of the Arbitration Tribunal.

13. Taxes and Duties

(A) General

If Bidder desires to ask for excise duty or GST extra, the same must be specifically stated. In the absence of any such stipulation, it will be presumed that the prices include all such charges and no claim for the same will be entertained.

If reimbursement of any Duty/Tax is intended as extra over the quoted prices, the Bidder must specifically say so. In the absence of any such stipulation it will be presumed that the prices quoted are firm and final and no claim on account of such duty/tax will be entrained after the opening of tenders.

If a Bidder chooses to quote a price inclusive of any duty/tax and does not confirm inclusive of such duty/tax so included is firm and final, he should clearly indicate the rate of such duty/tax and quantum of such duty/tax included in the price. Failure to do so may result in ignoring of such offers summarily.

If a Bidder is exempted from payment of any duty/tax upto any value of supplies from them, he should clearly state that no such duty/tax will be charged by him up to the limit of exemption which he may have. If any concession is available in regard to rate/quantum of any Duty/tax, it should be brought out clearly. Stipulations like, the said duty/tax was presently not applicable but the same will be charged if it becomes leviable later on, will not be accepted unless in such cases it is clearly stated by a Bidder that not be charged him even if the dutv/tax will bv same becomes applicable later on. In respect of the Bidders, who fail to comply with this requirement, their quoted prices shall be loaded with the quantum of such duty/tax which is normally applicable on the item in question for the purpose of comparing their prices with other Bidders.

(B) CUSTOM DUTY:

Custom Duty Exemption Certificate will be provided by the Department.

(C) GST

- (i) If it is desired by the Bidder to ask for GST to be paid as extra, the same must be specifically stated. In the absence of any such stipulation in the bid, it will be presumed that the prices quoted by the Bidder are inclusive of GST and no liability of GST will be developed upon the Buyer.
- (ii) On the Bids quoting GST extra, the rate and the nature of GST applicable at the time of supply should be shown separately.GST will be paid to the seller at the rate at which it is liable to be assessed or has actually been assessed provided the transaction of sale is legally liable to GST and the same is payable as the terms of the contract.
- (iii) The seller confirm that any decrease in the total costs due to change in the tax structure after implementation of GST or on account of input tax audit, during the period of the contract will be passed to the buyer.

(Signature of the tenderer) Name Capacity in which signed

PART IV- SPECIAL CONDITIONS OF RFP

The Bidder is required to give confirmation of their acceptance of Special Conditions of the RFP mentioned below which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Seller in the Contract) as selected by the Buyer. Failure to do so may result in rejection of Bid submitted by the Bidder.

1. <u>Performance Guarantee:</u>

The Bidder will be required to furnish a Performance Bank Guarantee in the form of Bank Guarantee/FDR (as per attached format as Annexure - F) by way of Bank Guarantee through a public sector bank or a private sector bank authorized to conduct government business (ICICI Bank Ltd., Axis Bank Ltd HDFC Bank Ltd., or Kotak Mahindra Bank) for a sum equal to 3% of the contract value within 30 days of receipt of the confirmed order. Performance Bank Guarantee should be valid till the completion of the contract + 2 months. (Govt. Notification no. F.9/4/2020-PPD dt. 12th Nov, 2020 is attached as Annexure – E).

- 2. Option Clause: NA.
- 3. Repeat Order Clause NA.
- Tolerance Clause NA.
- 5. Payment Terms –

Letter of Credit payment will be allowed to successful bidder.

100% through confirmed irrevocable Letter of Credit

OR

75% against Proforma Invoice and proof of dispatch of OEM and 25% after final delivery at consignee location.

List of Documents required at the time of supply:-

- 1) Supplier's invoice in triplicate showing contract number, goods description, quantity, unit price and total amount;
- 2) Packing List
- 3) Delivery Challan
- 4) Guarantee/Warranty Certificate
- 5) Copy of Bank Mandate Form
- 6. **Fall Clause**: The following Fall clause will form part of the contract placed on successful Bidder (a). The price charged for the stores supplied under the contract by the Seller shall in no event
 - exceed the lowest prices at which the Seller sells the stores or offer to sell stores of identical description to any persons/Organisation including the purchaser or any department of the Central government or any Department of state government or any statutory undertaking the central or state government as the case may be during the period till performance of all supply Orders placed during the currency of the rate contract is completed.
 - (b). If at any time, during the said period the Seller reduces the sale price, sells or offer to sell such stores to any person/organisation including the Buyer or any Deptt, of central Govt. or any Department of the State Government or any Statutory undertaking of the Central or state Government as the case may be at a price lower than the price chargeable under the contract shall forthwith notify such reduction or sale or offer of sale to the Director general of Supplies & Disposals and the price payable under the contract for the stores of such reduction of sale or offer of the sale shall stand correspondingly reduced. The above stipulation will, however, not apply to:--

i). Exports by the Seller.

ii). Sale of goods as original equipment at price lower than lower than the prices charged for normal replacement.

iii). Sale of goods such as drugs which have expiry dates.

iv). Sale of goods at lower price on or after the date of completion of sale/placement of the order of goods by the authority concerned under the existing or previous Rate Contracts as also under any previous contracts entered into with the Central or State Govt. Depts, including their undertakings excluding joint sector companies and/or private parties and bodies.

9. Risk & Expense Clause -

- (a) Should the stores or any instalment thereof not be delivered within the time or times specified in the contract documents, or if defective delivery is made in respect of the stores or any instalment thereof, the Buyer shall after granting the Seller 45 days to cure the breach, be at liberty, without prejudice to the right to recover liquidated damages as a remedy for breach of contract, to declare the contract as cancelled either wholly or to the extent of such default.
- (b) Should the stores or any instalment thereof not perform in accordance with the specifications / parameters provided by the SELLER during the check proof tests to be done in the BUYER's country, the BUYER shall be at liberty, without prejudice to any other remedies for breach of contract, to cancel the contract wholly or to the extent of such default.
- (c) In case of a material breach that was not remedied within 45 days, the BUYER shall, having

given the right of first refusal to the SELLER be at liberty to purchase, manufacture, or procure from any other source as he thinks fit, other stores of the same or similar description to make good:-

(i) Such default.

(ii) In the event of the contract being wholly determined the balance of the stores

remaining to be delivered there under.

(d) Any excess of the purchase price, cost of manufacturer, or value of any stores procured from

any other supplier as the case may be, over the contract price appropriate to such default or balance shall be recoverable from the SELLER. Such recoveries shall not exceed 10% of the value of the contract."

10. Force Majeure clause -

- (a) Neither party shall bear responsibility for the complete or partial non-performance of any of its obligations (except for failure to pay any sum which has become due on account of receipt of goods under the provisions of the present contract), if the non-performance results from such Force Majeure circumstances as Flood, Fire, Earth Quake and other acts of God as well as War, Military operation, blockade, Acts or Actions of State Authorities or any other circumstances beyond the parties control that have arisen after the conclusion of the present contract.
- (b) In such circumstances the time stipulated for the performance of an obligation under the present contract is extended correspondingly for the period of time of action of these circumstances and their consequences.
- (c) The party for which it becomes impossible to meet obligations under this contract due to Force Majeure conditions, is to notify in written form the other party of the beginning and cessation of the above circumstances immediately, but in any case not later than 10 (Ten) days from the moment of their beginning.

- (d) Certificate of a Chamber of Commerce (Commerce and Industry) or other competent authority or organization of the respective country shall be a sufficient proof of commencement and cessation of the above circumstances.
- (e) If the impossibility of complete or partial performance of an obligation lasts for more than 6 (six) months, either party hereto reserves the right to terminate the contract totally or partially upon giving prior written notice of 30 (thirty) days to the other party of the intention to terminate without any liability other than reimbursement on the terms provided in the agreement for the goods received.
- Specification. The Seller guarantees to meet the specifications as per Annexure

 A and Annexure B of RFP/Tender.
- 12. **PackingandMarking**. The following Packing and Marking clause will form part of the contract placed on successful Bidder:-
 - (a) The Seller shall provide packing and preservation of the equipment and spares/goods contracted so as to ensure their safety against damage in the conditions of land, sea and air transportation, transshipment, storage and weather hazards during transportation, subject to proper cargo handling. The Seller shall ensure that the stores are packed in containers, which are made sufficiently strong, and with seasoned wood. The packing cases should have hooks for lifting by crane/fork lift truck. Tags with proper marking shall be fastened to the special equipment, which cannot be packed.
 - (b) The packing of the equipment and spares/goods shall conform to the requirements of specifications and standards in force in the territory of the Seller"s country.
 - (c) Each spare, tool and accessory shall be packed in separate cartons. A label in English shall be pasted on the carton indicating the under mentioned details of the item contained in the carton. A tag in English with said information shall also be attached to six samples of the item. If quantity contracted is less than six then tag shall be affixed to complete quantity contracted of the item. The cartons shall then be packed in packing cases as required.
 - Nomenclature.
 - (ii) Contract number.
 - (iii) Quantity contracted.
- 13. **Quality**: The quality of the stores delivered according to the present Contract shall correspond to the technical conditions and standards valid for the deliveries of the same stores for in Seller's country or specifications enumerated as per RFP and shall also include therein modification to the stores suggested by the Buyer. Such modifications will be mutually agreed to. The Seller confirms that the stores to be supplied under this Contract shall be new i.e. not manufactured before (Year of Contract), and shall incorporate all the latest improvements and modifications thereto and spares of improved and modified equipment are backward integrated and interchangeable with same equipment supplied by the Seller in the past if any. The Seller shall supply an interchangeability certificate along with the changed part numbers wherein it should be mentioned that item would provide as much life as the original item.

14. Warranty

- (a) The following Warranty will form part of the contract placed on successful Bidder
 - (i) The Seller warrants that the goods supplied under the contract conform to technical specifications prescribed and shall perform according to the said technical specifications.
 - (ii) The Seller warrants for a period of minimum **12 months** of the proposed equipments from the date of acceptance of stores by Joint Receipt Inspection or date of installation and commissioning, whichever is later, that the goods/stores supplied under the contract and each component used in the manufacture thereof shall be free from all types of defects/failures.
 - (iii) If within the period of warranty, the goods are reported by the Buyer to have failed to perform as per the specifications, the Seller shall either replace or rectify the same free of charge, within a maximum period of 45 days of notification of such defect received by the Seller, provided that the goods are used and maintained by the Buyer as per instructions contained in the Operating Manual. Warranty of the equipment would be extended by such duration of downtime. Record of the down time would be maintained by the user in the logbook. Spares required for warranty repairs shall be provided free of cost by the Seller. The Seller also undertakes to diagnose, test, adjust, calibrate and repair/replace the goods/equipment arising due to accidents by neglect or misuse by the operator or damage due to transportation of the goods during the warranty period, at the cost mutually agreed to between the Buyer and the Seller.
 - (iv) The Seller also warrants that necessary service and repair back up during the warranty period of the equipment shall be provided by the Seller and he will ensure that the downtime is within 99 % of the warranty period.
 - (v) The Seller shall associate technical personnel of the Maintenance agency and Quality Assurance Agency of the Buyer during warranty repair and shall also provide the details of complete defects, reasons and remedial actions for defects.
 - (vi) If a particular equipment/goods fails frequently and/or, the cumulative down time exceeds three months within the warranty period, the complete equipment shall be replaced free of cost by the Seller within a stipulated period of 30 days of receipt of the notification from the Buyer. Warranty of the replaced equipment would start from the date of acceptance after Joint Receipt Inspection by the Buyer/date of installation and commissioning.
 - (vii) In case the complete delivery of Engineering Support Package is delayed beyond

The period stipulated in this contract, the Seller undertakes that the warranty period for the goods/stores shall be extended to that extent.

(b) Technical Literature - The details of technical literature to be supplied with the system.

PARTV- EVALUATION CRITERIA & PRICE BID ISSUES

- 1. **Evaluation Criteria-** The broad guidelines for evaluation of Bids will be as follows:
 - (a) Only those bids will be evaluated which are found to be fulfilling all the eligibility and qualifying requirements of the RFP, both technically and commercially.
 - (b) In respect of Two-Bid system, the technical Bid forwarded by the Bidders will be evaluated by the Buyer with the reference to the technical characteristics of the equipment as mentioned in the RFP. The compliance of technical Bids would be determined on the basis of the parameters specified in the RFP. The Price Bids of only those Bidders will be opened whose Technical Bids would clear the technical evaluation.

2. Evaluation and Comparison of Financial Bids

- A) IKCA will evaluate and compare only those Financial Bids which are determined to be substantially responsive. For financial evaluation, item wise cost will be considered as L1.
- B) The Authority will determine whether the financial proposals are complete, correct and free from any computational errors and indicate correct prices in local currency (Indian Rupee).
- C) In evaluating the Financial Bids, IKCA will determine for each Financial Bid the amount quoted by the Bidder. The Financial Bid shall not include any conditions attached to it and any such conditional financial proposal shall be rejected summarily.
- D) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price will be corrected. If there is a discrepancy between words and figures, the amount in words will prevail for calculation of price.
- E) Any other criteria as applicable to suit a particular case.

3. Format of Price Bid :-

Price bid packet will be submitted in separate envelope as per price bid FORMAT (Appendix – I) in RFP.

FINANCIAL BID LETTER & FORMAT FOR FINANCIAL OFFER

TENDER FOR PROCUREMENT OF WATER SPORTS EQUIPMENTS (CONSUMABLE AND NON-CONSUMABLES) FOR F.Y. 2021- 22

To, INDIAN KAYAKING & CANOEING ASSOCIATION 7A/42 W.E.A. 2nd Floor, Western Chamber, Channa Market, Karol Bagh, New Delhi – 110005

Sub: Financial Bid for TENDER FOR PROCUREMENT OF WATER SPORTS EQUIPMENTS (CONSUMABLE AND NON-CONSUMABLES) FOR F.Y. 2021-22

Dear Sir,

As a part of the Bid for Selection for "TENDER FOR PROCUREMENT OF WATER SPORTS EQUIPMENTS (CONSUMABLE AND NON-CONSUMABLES) FOR F.Y. 2021- 22", we hereby make the following Financial Offer (Price Bid) to IKCA:-

S. Item Name	Qty	Unit Price In INR	GST Amount in INR	Any other taxes in INR	Total Amount without Taxes In INR	Total Amount with Taxes In INR	Total Amount in words
		1017	AL in figures				

All terms and conditions of supply shall be applicable as per tender terms. We agree to be bind by this offer if we are selected as the preferred bidder.

FOR AND ON BEHALF OF	
SIGNATURE	
Date	

TECHNICAL SPECIFICATIONS

WATER SPORTS EQUIPMENTS (CONSUMABLE AND NON-CONSUMABLES)

<u>S.</u> No.	<u>Particulars</u>	Qty.
NO.		
1.	 Kayak Double (K2) 100% carbon composite construction with no added aramid fiber or glass fiber. Length 650 cm. Weight not more than 18 kgs ICF and IKCA Approved 	2 nos.
2.	Kayak Four (K4)	2 nos.
	 100% carbon composite construction with no added aramid fiber or glass fiber. Length 1100 cm. Weight not more than 30 kgs ICF and IKCA Approved 	
3.	 Canoe Double (C2) with Knee Pad 100% carbon composite construction with no added aramid fiber or glass fiber. Length 650 cm. Weight not more than 20 kgs ICF and IKCA Approved 	2 nos.
4.	Canoe Four (C4) with Knee Pad	2 nos.
	 100% carbon composite construction with no added aramid fiber or glass fiber. Length 900 cm. Weight not more than 30 kgs ICF and IKCA Approved 	
5.	Kayak Paddle	20 nos.
	 100% carbon graphite fibre. Should be available in ultra-light and stuff variant. Adjustable clamp on shaft with lock and unlock facility adjustable to 5 cm with a left and right angle protector ICF and IKCA Approved 	
6.	 Canoe Paddles 100% Carbon graphic fiber. Should be Available in Ultra-light and stiff variant. Adjustable calms on shaft with lock and unlock facility adjustable to 5 cm with a left and right angle protractor. ICF and IKCA Approved 	12 nos.

Annexure - A

<u>S.</u> No.	<u>Particulars</u>	Qty.
7.	 Para Canoe V1 100% carbon composite construction with no added aramid fiber or glass fiber Boat Length: Maximum 7.30 m Weight: 10kgs (Excluding ama and iako) ICF Approved Adjustable seat Adjustable footrest with possibility of adjusting angle of the footplate Adjustable upto 10cm height of AMA for different weight of the paddlers Adjustable position of the AMA relative to the boat (Possibility to set a common center of buoyancy) Possibility to transport AMA together with the boat without dismantling it AMA- Flat Hull of the AMA prevents uncontrolled dipping and improves stability of the whole set (boat and AMA) IAKO- made from thin-walled alloy covered with carbon or 100% made from carbon. 	1 no.

Signature (Name of Signatory in Block letters)

TECHNICAL SPECIFICATIONS

WATER SPORTS EQUIPMENTS (CONSUMABLE AND NON-CONSUMABLES)

<u>S.</u> No.	<u>Particulars</u>	Qty.
1.	Kayak Slalom (K1)	1 no.
	Construction: 100% Carbon, IRC System (Integrated Reinforced core)	
	 IRC dramatically increases the boats stiffness and rigidity IRC is fully integrated into the boat construction and boats are several times stronger compared to the traditional soft foam reinforcement. Reinforcement is made from carbon rib integrated into the deck and hull. IRC has no deformation memory effect. Impact a deformation forces are superbly absorbed by the integrated carbon ribs. Aluminum Powder Layer on the out side Length: 351.5 cm Width:60.8cm Cockpit Length: 73.5cm Cockpit Width: 37.7 cm Weight: 8 kg ICF & IKCA Approved Partner 	
2.	Canoe Slalom (C1)	2 nos.
	Construction: 100% Carbon, IRC System (Integrated Reinforced core) • IRC dramatically increases the boats stiffness and rigidity IRC is fully integrated into the boat construction and boats are several times stronger compared to the traditional soft foam reinforcement. Reinforcement is made from carbon rib integrated into the deck and hull. IRC has no deformation memory effect. Impact a deformation forces are superbly absorbed by the integrated carbon ribs. • Aluminum Powder Layer on the out side. • Length: 352 cm • Width:63.8cm • Cockpit Length: 63cm • Cockpit Width: 47 cm • Weight: 8 kg • ICF & IKCA Approved Partner	

<u>S.</u> <u>No.</u>	<u>Particulars</u>					Qty.
3	Canoe Slalom	(C2)				2 nos.
	Construction: 100% Carbon, IRC System (Integrated Reinforced core)					
	is fully inte several time reinforceme integrated i	grated in estate of the cent. Reinto the cent. Imported the cent. Impo	nto the ger com nforcemdeck and npact a egrated cayer on Ocm	boat co pared to ent is d hull. I deform carbon ri the out		
4.	Kayak Slalom	Paddles	6			1 no.
	100% Carbon, adjustable shaf			nium rei	nforced tips with	
	ICF & IKCA A	proved	Partner			
		Blade				
	Surface area (cm ² /in ²)	Length (cm)	Width (cm)	Alu. Tips		
	735/113.9	48.5	21.0			
	695/107.7	47.9	20.0			
	724/112.2	47.0	20.5			
	695/107.7	46.5	19.7			

<u>S.</u> No.	<u>Particulars</u>			Qty.
5.	reinforced	100% Carbon, Aluminum reinforced tips with additional		6 nos.
	Blade			
	2 2	Vwidth Alu. (cm) Tips		
	835/129.4 50.0 20	0.6		
	805/124.8 49.0	20.2		
	835/129.4 50.0	20.6		
	805/124.8 49.0	20.2		
6.	 Spray Deck Kayak (Spray Blind stitched and latex 10/11mm shockcord sty 4/5mm tough faced ned on top. No seams in the deck seams in the deck seams in the deck seams 	sealed seams vie deck. oprene with sil ection. Partner	· ·	1 no.
7.	 Blind stitched and latex 10/11mm shockcord sty 4/5mm tough faced ned on top. No seams in the deck steel ICF & IKCA Approved F 	sealed seams vle deck. oprene with sil ection.	-	6 nos.

Signature (Name of Signatory in Block letters)

No. F.9/4/2020-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

512, Lok Nayak Bhawan, New Delhi Dated the 12th November 2020

OFFICE MEMORANDUM

Subject: Bid Security/ Earnest Money Deposit.

The Government is in receipt of many representations that on account of slowdown in economy due to the pandemic, there is acute financial crunch among many commercial entities and contractors, which in turn is affecting timely execution of the contracts. It has also been represented that this may affect the ability of contractors to bid in tenders and hence reduce competition. Requests are being received for reduction in quantum of Security Deposits in the Government contracts.

- 2. As per Rule 170 of General Financial Rules (GFRs) 2017, Micro and Small Enterprises (MSEs) and the firms registered with concerned Ministries/ Departments are exempted from submission of Bid Security. Further, in lieu of Bid Security, Ministries/ Departments may ask bidders to sign "Bid Security Declaration" accepting that if they withdraw or modify their bids during period of validity etc., they will be suspended for the time specified in the tender documents. Similar provisions also exist in the Manuals for Procurement of Works 2019 and Manual for Procurement of Consultancy & other Services 2017.
- 3. In this context it is noted that Bid Security (also known as Earnest Money Deposit) is still being taken from the contractors by the various Ministries/ Departments, though the relaxations have already been provided in General Financial Rules (GFRs) 2017.
- 4. In view of above, it is reiterated that notwithstanding anything contained in Rule 171 of GFRs 2017 or any other Rule or any provision contained in the Procurement Manuals, no provisions regarding Bid Security should be kept in the Bid Documents in future and only provision for Bid Security Declaration should be kept in the Bid Documents.
- 5. Wherever, there are compelling circumstances to ask for Bid Security, the same should be done only with the approval of the next higher authority to the authority competent to finalise the particular tender or the Secretary of the Ministry/ Department, whichever is lower.
- The above instructions will be applicable for all the tenders issued till 31.12.2021.

7. These instructions will be applicable for all kinds of procurements viz. Goods, Consultancy, Works, non-consulting Services etc and are issued under Rule 6(1) of the GFRs 2017.

(Kotluru Narayana Reddy)

Deputy Secretary to the Govt. of India

Tel: 24621305

Email: kn.reddy@gov.in

KeneReddy

To,

All the Secretaries and Financial Advisers to Government of India

Copy to: Secretary, Department of Public Enterprises with a request to issue the same instructions to Central Public Sector Undertakings (CPSUs).

BID SECURITY DECLARATION FORM

Date:	Tender No
To (insert complete name a	nd address of the purchaser)
I/We. The undersigned, decl	are that:
I/We understand that, according Declaration.	rding to your conditions, bids must be supported by a Bid
	be disqualified from bidding for any contract with you for a e date of notification if I am /We are in a breach of any ditions, because I/We
	amended, impairs or derogates from the tender, my/our Bid lity specified in the form of Bid; or
of bid validity (i) fail or reuse	ne acceptance of our Bid by the purchaser during the period e to execute the contract, if required, or (ii) fail or refuse to curity, in accordance with the Instructions to Bidders.
the successful Bidder, upon	ecuring Declaration shall cease to be valid if I am/we are not the earlier of (i) the receipt of your notification of the name (ii) thirty days after the expiration of the validity of my/our
	of person whose name and capacity are shown) in the acity of person signing the Bid Securing Declaration)
Name: (insert complete nam	e of person signing he Bid Securing Declaration)
Duly authorized to sign the Dated on	bid for an on behalf of (insert complete name of Bidder)
day of (where appropriate	(insert date of signing) Corporate Seal
	(Signature of the authorized officer of the

Bank) Name and designation of the officer Seal, name & address of the Bank and address of the Branch No. F.9/4/2020-PPD Government of India Ministry of Finance Department of Expenditure Procurement Policy Division

> 512, Lok Nayak Bhawan, New Delhi Dated the 12th November 2020

OFFICE MEMORANDUM

Subject: Performance Security.

As per Rule 171 of General Financial Rules (GFRs) 2017, Performance Security is to be obtained from the successful bidder awarded the contract for an amount of five to ten percent of the value of the contract to ensure due performance of the contract. Similar provisions also exist in the Manual for Procurement of Works 2019 and Manual for Procurement of Consultancy & other Services 2017 issued by this Department.

- 2. The Government is in receipt of many representations that on account of slowdown in economy due to the pandemic, there is acute financial crunch among many commercial entities and contractors, which in turn is affecting timely execution of the contracts. It has also been represented that this may affect the ability of contractors to bid in tenders and hence reduce competition. Requests are being received for reduction in quantum of Security Deposits in the Government contracts.
- 3. In view of all above, it is decided to reduce Performance Security from existing 5-10% to 3% of the value of the contract for all existing contracts. However, the benefit of the reduced Performance Security will not be given in the contracts under dispute wherein arbitration/ court proceedings have been already started or are contemplated.
- 4. Further, all tenders/ contracts issued/ concluded till 31.12.2021 should also have the provision of reduced Performance Security.
- 5. In all contracts where Performance Security has been reduced to 3% in view of above stipulations, the reduced percentage of Performance Security shall continue for the entire duration of the contract and there should be no subsequent increase of Performance Security even beyond 31.12.2021.

Similarly, in all contracts entered into with the reduced percentage of Performance Security of 3%, there will be no subsequent increase in Performance Security even beyond 31.12.2021.

6. Wherever, there is compelling circumstances to ask for Performance Security in excess of three percent as stipulated above, the same should be done only with the approval of the next higher authority to the authority competent to finalise the

particular tender, or the Secretary of the Ministry/ Department, whichever is lower. Specific reasons justifying the exception shall be recorded.

7. These instructions will be applicable for all kinds of procurements viz. Goods, Consultancy, Works, non-consulting Services etc and are issued under Rule 6(1) of the GFRs 2017.

(Kotluru Narayana Reddy) Deputy Secretary to the Govt. of India

Tel: 24621305

Email: kn.reddy@gov.in

To,

All the Secretaries and Financial Advisers to Government of India

Copy to: Secretary, Department of Public Enterprises with a request to issue the same instructions to Central Public Sector Undertakings (CPSUs).

BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

То
The Indian Kayaking & Canoeing Association, Registered Office: 7A/42 W.E.A. 2nd Floor, Western Chamber, Channa Market, Karol Bagh, New Delhi-110005
WHEREAS
NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.
We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.
We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.
This guarantee shall be valid up to sixty days beyond the date of expiry of period of Warranty Period.
(Signature with date of the authorized officer of the Bank)
Name and designation of the officer

Seal, name & address of the Bank and address of the Branch

TENDERCONDITIONSACCEPTANCELETTER (To be given on Company Letter Head)

Date:				
То,				
SUB: ACCEPTANCE OF TERMS & CONDITIONS OF TENDER. Tender No :Name of Tender				
Dear Sir,				
 I/We have downloaded/obtained the tender docu ,Tender/Work" from the web site(s) namely: 	iment(s) for	the above	mentio	ned
	a	s per your a	dvertisem	nent,
in the above mentioned website(s).				
2. I/ We hereby certify that I / we have read entire terms a from Page Noto (including all documents which form part of the contract agreement and I//conditions/clauses contained therein.	s like annexu	re(s), sched	ule(s), et	c .,)
3. The corrigendum(s) issued from time to time by your depote taken into consideration, while submitting this accepta	oartment/ org ince letter.	anizations to	oo have a	ılso
4. I / We hereby unconditionally accept the tender codocument(s) / corrigendum(s) in its totality / entirety.	onditions of	above men	tioned te	nde
5. In case any provisions of this tender are found violateshall be at liberty to reject this tender/bid including the Money Deposit absolutely and we shall not have any clain this condition.	forfeiture of	the full s	aid Earne	est
	Yours Faith	fully,		
	(Signature of Seal)	of the Bidder	, with Off	icial

MANUFACTURER'S AUTHORIZATION LETTER

dated			
5			
_dt			
, dated We, are proven and reputable manufacturers/(Name(name and description of the goods at, hereby(name and address of the agent) to submit to a Contract with you against your requirement g Documents for supply of the above goods ontract. We also hereby extend our full warranty of y Consignee, supplied against this Contract.			
[Signature with date, name and designation] behalf of Messrs [Name & address of the manufacturers]			

Note: This letter of authority should be on the letterhead of the OEM / Bidder and should be signed by a person competent and having the power of attorney to legally bind the Bidder. It should be included by the Bidder in its bid.

PROFORMA FOR PERFORMANCE STATEMENT (For the period of last three years)

Tender Reference	e No.				
Date and Time o	f opening	:		_	
Name and addre	ss of the I	Bidder :	 		
Name and addre	ess of the r	manufacturer:	 		
			Date of completion		

Order placed by	Order	Description and	Value	Date of completion		Remarks	Have the goods
(full address of	number	quantity of	of order	of supply/Contract		indicating	been functioning
Purchaser)	and date	ordered goods	(Rs.)			reasons for	
				As per	Actual	delay if any	
				Contract			
1	2	3	4	5	6	7	8

We hereby certify that if at any time, information furnished by us is proved to be false or incorrect; we are liable for any action as deemed fit by the purchaser in addition to forfeiture of the earnest money.

Signature and seal of the Bidder

AFFIDAVIT/UNDERTAKING

I/ We have read and understood the instructions and the terms and conditions contained in the document. I/We accordingly accept all terms and conditions of the tender enquiry document including the essential conditions specially incorporated in the tender enquiry like terms of terms of payment, liquidated damages clause, warranty clause, dispute resolution mechanism applicable law.

I/ We confirm that we do not stand deregistered/debarred/banned/blacklisted by any Govt. Authorities. I/ We do hereby declare that the information furnished/ uploaded is correct to the best of my/our knowledge and belief.

I/We hereby certify that the prices offered by us in this tender is not higher than the prices we had offered to any other Govt. of India Organization(s)/PSU(s) during the last one year and shall provide the justification for reasonableness of our offered price whenever asked during evaluation of our submitted bid.

I/ We also hereby certify that if at any time, information furnished by us is proved to be false or incorrect; I/ We are liable for any action as deemed fit by the purchaser in addition to forfeiture of the earnest money

Date: (Signature of the bidder)

NAME & ADDRESS OF THE BIDDER

NOTE: To be submitted on non-judicial stamp paper of Rs. 10/- duly certified by Public Notary